

## PARENT CODE OF CONDUCT

### DOCUMENT INFORMATION – FRONT SHEET

Please note - this document cannot be changed and will be published on the Trust website with a link published on the School Website. Physically printed copies of this policy may be out of date. For the most up to date policy please go to the Trust website [here](https://www.lifemultiacademytrust.org.uk/governance/policies/)  
<https://www.lifemultiacademytrust.org.uk/governance/policies/>

### POLICY DETAILS

DOCUMENT OWNER/AUTHOR	NEW	CURRENT DOCUMENT - REDRAFT/AMENDMENTS
Head of Governance	Yes	N/A

### VERSION HISTORY

VERSION NO & DATE	1				
VERSION DETAIL & CHANGES	N/A				
PREVIOUS REVIEW DATE	N/A	NEXT REVIEW	31.12.2025	REVIEW CYCLE	Annually

### APPROVAL INFORMATION

DATE APPROVED/ REVIEWED	09.12.2024	APPROVED BY	Trust Board
----------------------------	------------	-------------	-------------

The Schools within the LIFE Multi Academy Trust (hereinafter known as the Trust) are – Ashby School, Bosworth Academy, Braunstone Frith Primary Academy, Countesthorpe Academy, Desford Community Primary School, Dove Bank Primary School, Ibstock School, Ivanhoe School, Kingsway Primary School and The Winstanley School

## **1. PURPOSE AND SCOPE**

In our Trust we value the strong relationship between the schools and parents and carers. Together this helps us achieve the very best for the children in a mutually supportive way, for these reasons, we welcome and encourage parents or carers to participate fully in the life of our schools. To make sure we can achieve the best outcomes for children, the relationship between home and the school needs to be based on mutual respect. At the Trust we believe it's important to –

- Work in partnership with parents to support their child's learning.
- Create a safe, respectful and inclusive environment for pupils, staff and parents.
- Model appropriate behaviour for our pupils at all times.

To help us do this, we set clear expectations and guidelines on behaviour for all members of our community. This includes staff (through the staff code of conduct) and pupils (through our behaviour policy). This code of conduct aims to help the school work together with parents by setting guidelines on appropriate behaviour during any interaction and/or communication with the School e.g. onsite visits, emails, telephone calls etc.

We use the term 'parents' to refer to:

- Anyone with parental responsibility for a pupil
- Anyone caring for a child (such as grandparents or child-minders)

## **2. OUR EXPECTATIONS OF PARENTS AND CARERS**

We expect parents, carers and other visitors to:

- Respect the ethos, vision and values of the school.
- Work together with staff in the best interests of the pupils.
- Treat all members of the school community with respect – setting a good example with speech and behaviour.
- Seek a peaceful solution to all issues.
- Correct their own child's behaviour (or those in their care), particularly in public, where it could lead to conflict, aggression or unsafe conduct.
- Use the appropriate channels to address any concerns or issues they may have.

## **3. BEHAVIOUR THAT WILL NOT BE TOLERATED**

All our staff come to work for the benefit of students. We welcome appropriate interaction with parents through visits to the school site, letters, emails and telephone calls. However we do not tolerate any behaviours or interactions which disrupt school operations, or threaten to disrupt them. These include at any events on the school grounds, including sports team matches.

These behaviours include:

- Swearing, or using offensive language
- Displaying a temper, or shouting at members of staff, pupils or other parents
- Threatening another member of the school community

- Sending abusive messages to another member of the school community, including via text, email or social media
- Posting defamatory, offensive or derogatory comments about the school, its staff or any member of its community, on social media platforms
- Recording of conversations - please see Appendix A
- Use of physical punishment against your child while on school premises
- Any aggressive behaviour (including verbally or in writing) towards another child or adult.
- Disciplining another person's child – please bring any behaviour incidents to a member of staff's attention.
- Smoking or drinking alcohol on the school premises (unless alcohol has been allowed at a specific event)
- Possessing or taking drugs (including legal highs)
- Bringing dogs onto the school premises (other than guide dogs or an official school dog/s where there is a risk assessment in place)

#### **4. BREACHING THE CODE OF CONDUCT**

If the school suspects, or becomes aware, that a parent has breached the code of conduct, the school will gather information from those involved and speak to the parent about the incident.

Depending on the nature of the incident, the school may then:

- Send a warning letter to the parent.
- Invite the parent into school to meet with a senior member of staff or the headteacher.
- Contact the appropriate authorities (in cases of criminal behaviour)
- Seek advice from the Trusts Central Team regarding further action.
- Ban the parent from the school site.

The school will always respond to an incident in a proportional way. The final decision for how to respond to breaches of the code of conduct rests with the Headteacher supported by the Trusts Central Team.

Where possible the Headteacher will consult with the Trusts Central Team before banning a parent from the school site but this may not always be practicable. On those occasions the Headteacher will notify the Trust at the earliest possible opportunity.

## **APPENDIX A: Recording of conversations**

LiFE Multi Academy Trust does not permit or consent to the recording of any meeting or conversation without express agreement of all of the attendees. Such agreement will be withheld in the majority of circumstances. If a meeting needs to be recorded due to any medical or health factor this will be considered as the overall equality obligations.

Should any meeting be recorded without consent or express agreement, future use or sharing will be the subject of legal action and challenge. If any member of Staff becomes aware that the meeting is being recorded without consent, the meeting will be terminated.

Future communication may then be restricted to email or letters, except for emergency issues. If you feel that there is a reason why a meeting should be recorded, please contact the School Office to discuss this to enable the School/Trust to make an informed decision.