

Booking Guardian Consultations (Parent's Evening) using the Arbor Parent portal (Website)

Please note that only guardians/parents with parental responsibility can log into Parent portal and only one appointment per teacher for each student is enabled on the booking system.

You'll see on your homepage (underneath Statistics) whether there is an upcoming Guardian Consultation.

In the case where no parents evening has been arranged, the section will state the below:

Guardian Consultations

No guardian consultations for Matilda [Name]

If a consultation event has been created but is not yet open for bookings the dates of the parents evening will be shown with a note of when the booking slot (self scheduling) is available. A covering letter will be sent to advise of this information regarding the event.

Guardian Consultations

Parents Evening
 (24 Aug 2015, 16:00 - 25 Aug 2015, 19:00) ▶

Self scheduling open from 18 Aug 2015, 14:20 to 21 Aug 2015, 18:00. Please book your meeting slots for Parents Evening within this time.

If the booking slot is open then you'll be able to click on the name of the Guardian Consultation in green to access the booking page.

Guardian Consultations

Spring meeting (25 Feb 2021, 16:00 - 26 Feb 2021, 18:00)
Self scheduling is open, please click here to book time slots. ▶

All teachers for your child who are present for the parents evening will be listed. Click on the teacher you wish to see.

Spring Parent's Evening

Details

Consultation dates	10 Feb 2022, 15:00 - 11 Feb 2022, 18:00
Self scheduling period	01 Feb 2022, 08:00 - 10 Feb 2022, 08:00

Instructions

This page displays guardian consultation meetings concerning you and your children. Click the row of each meeting to book a slot or view further information. If you have missed the self-service scheduling period, you will need to contact the school to book an appointment.

[Download my meetings](#)

Meetings

Meeting for Elsie Anderson	Students: Elsie Anderson Form/Class: Form 7BG Staff: Katie Harrison Time Slot: Not booked <small>Self scheduling is open from 01 Feb 2022, 08:00 - 10 Feb 2022, 08:00, please click to book time slot</small>	▶
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Click on the Time slot drop-down button and choose the time you would like to attend the consultation.

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Schedule Meeting

Consultation	Spring Parent's Evening
Meeting	Form 7BG meeting (Elsie Anderson)
Meeting with staff	Katie Harrison
Concerning student	Elsie Anderson
Guardian(s) attending	<input checked="" type="checkbox"/> Leo Anderson <input checked="" type="checkbox"/> Sophia Anderson
Time slot*	10 Feb 2022, 15:00

Book time slot

Notes

No notes added.

Add note

The page will then reload and show that your booking has been successful, you'll also be sent an email confirmation.

Meetings	
Meeting for Adele Bailey	Students: Adele Bailey Form/Class: Form 9JH Staff: Keeley Baker and Anna Lloyd Time Slot: 25 Feb 2021, 16:00 - 16:10

You can download a list of meetings you have booked as a PDF by clicking on the green Download my meetings button.

You can edit your booking by returning to the page and clicking your booking. Select a different time slot and click reschedule meeting to change your slot. Then click save. An email with the new time slot will be sent.

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Reschedule Meeting

Consultation	Spring meeting
Meeting	Form 9JH meeting (Adele Bailey)
Meeting with staff	Keeley Baker and Anna Lloyd
Concerning student	Adele Bailey
Guardian(s) attending	Jack Bailey and Lindsay Bailey
Time slot	25 Feb 2021, 16:00 - 16:10
Change time slot*	Change time slot

Amend guardians

Reschedule meeting

Once the booking period has closed you will not be able to access the booking page to make any amendments. If you need to change your booking after the booking period please contact school reception.